

EXECUTIVE DECISION RECORD
POLICY AND RESOURCES CABINET BOARD
19TH FEBRUARY, 2015

Cabinet Members:

Councillors: P.A.Rees and A.N.Woolcock (Chairman)

Officers in Attendance:

Mrs.K.Jones, D.Rees and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRMAN**

Agreed that Councillor A.N.Woolcock be appointed Chairman for the meeting.

2. **MINUTES OF THE POLICY AND RESOURCES CABINET BOARD HELD ON THE 27TH NOVEMBER 2014, AND THE 15TH JANUARY 2015**

Decision:

Noted by the Committee.

3. **FORWARD WORK PROGRAMME 2014/15**

Decision:

That the report be noted.

4. **MINUTES OF THE MARGAM JOINT CREMATORIUM COMMITTEE HELD ON THE 26TH SEPTEMBER, 2014**

Decision:

Noted by the Committee.

5. **PERFORMANCE MANAGEMENT REPORT - QUARTER 3**

Members were pleased to note that the overall message was a positive one, despite the current financial situation. Members felt that further reports could be commissioned from the Performance Monitoring report by the Scrutiny Committee, in order to support the scrutiny process.

Decision:

That the report be noted.

6. **CCTV - OPTIONS**

Decision:

That, having due regard to the Equality Impact Assessment, the Head of Corporate Strategy and Democratic Services be authorised to develop options for placing Neath Port Talbot County Borough Council's CCTV service on a sustainable basis, and to undertake consultation with relevant stakeholders to support further appraisal of the options available to the Authority.

Reason for Decision:

To develop further the proposals set out in the Council Budget 2015-16 – 2017-18 to make further savings in the cost of CCTV to the Authority.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

The options will be subject to consultation with relevant stakeholders.

7. **MODEL CHARTER AGREEMENT BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND THE COMMUNITY AND TOWN COUNCILS IN THE NEATH PORT TALBOT AREA**

Members were pleased to note that 15 out of 19 Town and Community Councils had now signed up to the Agreement.

Decisions:

1. That the adoption of the Model Charter Agreement (as detailed within the circulated report), be approved;
2. That the Proper Officer be authorised to sign the Model Charter Agreement with those town and community councils who wish to participate in the initiative.

Reason for Decisions:

To establish a Model Charter Agreement within the County Borough which will formally articulate the way the two tiers of Government primarily exchange information and consult with each other.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

Consultation:

Initial and further consultations and discussions with all Community and Town Councils in Neath Port Talbot County Borough Council and Members of the Community Council Liaison Forum have taken place.

8. **TWINNING ARRANGEMENTS WITHIN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

Members were pleased that a commemorative plaque was to be commissioned, in order to pay respect to the role the Twinning Partnership had in the aftermath of the Second World War.

Decisions:

1. That the proposal to formally secede from the 1996 Twinning Partnership arrangement be approved;

2. That a commemorative plaque be commissioned to recognise the partnership and links of friendship which had developed between the twinned towns over the past two decades.

Reason for Decisions:

To bring the Council's involvement in the Twinning Partnership formally to an end.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to informal consultation and discussions with relevant officers and stakeholders.

9. **MISCELLANEOUS GRANT APPLICATIONS**

Decisions:

1. That a grant be provided to those community groups who take over the running of community centre facilities during 2015, which will cover the annual rent due for the initial 5 years, in line with the rent review period;
2. That the funding applications in respect of Baglan Boys and Girls Club, Baglan; Blaenhonddan Community Council, Blaenhonddan and Bryn Rugby and Social Club, Bryn (as detailed at Appendix 1 to the circulated report), be approved.

Reason for Decisions:

To decide on the Grant Applications.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

10. **PROVISION OF LICENSING AND TECHNICAL SUPPORT FOR THE COUNCIL'S HUMAN RESOURCE PAYROLL AND EXPENSE MANAGEMENT SYSTEM**

Decision:

That a formal contract extension be executed between the Authority and Selima for the period 1st April 2015 to 31st March 2020 with a relevant break clause to terminate the contract in the event of Local Government Reorganisation.

Reason for Decision:

To enable the Authority to provide continuity of service for Payroll and Human Resources, and the five year extension would provide flexibility in relation to the outcome of any Local Government Reorganisation.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **HOME LOANS IMPROVEMENT INITIATIVE**

Decisions:

1. That the adoption of a regional model for the delivery of the Home Improvement Loans Initiative, in collaboration with the City and County of Swansea, and Bridgend County Borough Council, be approved;
2. That the development of a project plan and final scheme for participation in the Home Improvement Loans Initiative, to be brought back to the Policy and Resources Cabinet Board, be approved.

Reason for Decisions:

To enable the Authority to maximise the funding opportunity presented by the national Home Improvement Loan scheme initiative.

Implementation of Decisions:

The decisions will be implementation after the three day call in period.

12. **COUNCIL TAX SINGLE PERSON DISCOUNT REVIEW**

Decision:

That the report be noted.

13. **TREASURY MANAGEMENT MONITORING 2014/15**

Decision:

That the report be noted.

14. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No.2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

15. **COUNCIL TAX WRITE OFFS**

Decision:

That the write off of the amounts, as detailed in the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

16. **NEWSPAPER ADVERTISING COSTS**

Decisions:

1. That a contract be put in place with the Evening Post to cover the advertising of Public Notices at a rate of £9 per column centimetre in the Evening Post and the Courier for the Financial Year 2015/16;
2. That Officers continue work to reduce the word count of Notices and the space which they occupy;
3. That Officers look to ensure that the placing of advertisements be better coordinated in order to ensure that the Authority gets the maximum benefit from the contract;
4. That the contract be subject to a tendering exercise for the financial years following 2015/16.

Reason for Decisions:

To secure the lawful advertising of Public Notices and to generate a saving for the Council.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

CHAIRMAN